The Drill Debrief Pack

Bonus asset from The 72-Hour Outage Plan: A room-by-room readiness kit for homeowners. Included with your order at no additional cost.

When to use it: Module 16, and then every six months at the clock change. Keep completed logs; the second drill's list should be much shorter than the first.

Print this or tick it on screen. Work down the list once. Every box you cannot tick is the next thing to change - that is the whole output of this audit.

Date run: _____ Space audited: _____

- ☐ LOG COLUMNS, one row per failure: Drill date | Module | What should have happened | What actually happened | Fix | Fixed on | Initials
- ☐ DRILL SCRIPT - 1. Tell the household the date and time in advance
- ☐ DRILL SCRIPT - 2. Switch off the main breaker, or use nothing mains-powered for 90 minutes
- ☐ DRILL SCRIPT - 3. Everyone goes to the warm or cool room and does their job from the plan
- ☐ DRILL SCRIPT - 4. Deploy the light the readiness sheet says is in each room
- ☐ DRILL SCRIPT - 5. Start the generator if you have one; connect only what the plan says
- ☐ DRILL SCRIPT - 6. Read both thermometers and write the numbers down
- ☐ DRILL SCRIPT - 7. Send the check-in text; confirm it was received
- ☐ DRILL SCRIPT - 8. Write down every failure. Fix NOTHING until the 90 minutes are over
- ☐ DEBRIEF - What took longest?
- ☐ DEBRIEF - What could nobody find?

- [ ] DEBRIEF - What did one person do that should have been shared?
- [ ] DEBRIEF - Which job was assigned to someone who could not do it?
- [ ] MAINTENANCE - Test every CO alarm
- [ ] MAINTENANCE - Test every light and record the date
- [ ] MAINTENANCE - Rotate stored water and stored fuel
- [ ] MAINTENANCE - Re-test every medical device internal battery
- [ ] MAINTENANCE - Confirm every contact number is still correct
- [ ] NEXT REVIEW DUE: _____

Anything left unticked goes on one line here, with the date you will fix it by: